



Administration

As we start 2014 and put 2013 in the history books, B&B would like to thank all employees for their dedication and hard work during 2013. Let's work together and make 2014 a record year.

New Faces

B&B welcomes William Jefferson to our team of electricians.

Please remember B&B offers a referral incentive for employees that provide the name of someone who is currently seeking employment. The referral must continue employment through a 90-day probationary period. For more information please contact Latha at Ext 207.

Apprenticeship Program

We are currently operating with two employees enrolled in the ABC apprenticeship program – **Keep Up the Good Work!** We encourage new employees to enroll to advance themselves in the electrical field.

Company Fleet

When utilizing a company vehicle, please remember to complete the pre-trip inspection form. These forms are kept by the key lockbox. Also, when returning the vehicle be courteous and remove all trash.

Supervisor Recognition



Left to Right – Mark Hott, Rod Ellinger, Brandon Jones, Andrew Corle, Jeff Kelley (Absent – Al Johnson)

According to Webster's Dictionary, a Superintendent definition is – One who has executive oversight and charge. This doesn't really define nowhere near what is expected of Superintendents, additional items include:

- Making sure the jobsite is safe and all men are working safely
- Ensuring enough men are onsite and scheduled when they are needed
- Getting all the tools to the jobsite as needed
- Attending jobsite meetings
- Turning in paperwork to the office in a timely fashion
- Completing the project with a minimal punch list
- Satisfying the Customer and End User

Employees are Reminded

Our Superintendents are successful in achieving Customer Satisfaction and are always requested to be the particular person returning to complete additional items. This is a major accomplishment. Unfortunately, It's not said often, but it is time to say to all of our Superintendents that
" You are Appreciated".

2013 Jobsites for our Superintendents

Rod Ellinger – CATA, Buckeye, & PPG
Mark Hott – Buckeye & First Quality
Brandon Jones – Mueller Quaker & Fort Detrick
Jeff Kelley -- Taylor Farms & Verizon
AJ Corle – Taylor Farms
Al Johnson – Mueller Quaker

Safety

The Company's Annual Training Day was held on November 1st, thanks to everyone who helped make it a success! Topics included CPR, MSDS, and various administrative items.

REMINDER - OSHA Alert – Monthly extension cord and GFI inspections must be done. This is a big citation issue with OSHA. Contact the office for the color coding schedule.

Ground Hog Day February 2nd

1. What is the name of Punxsutawney Phil's wife?
2. What happens if Phil sees his shadow on February 2?
3. Where is Phil's burrow located?



Remember that special someone

Valentines Day

February 14th



Spring Forward

*Daylight Savings Time
Begins Sunday
March 9, 2014*



**GOOD FRIDAY HOLIDAY IS
APRIL 18TH**

